

How to prepare for a TEFL course

- Check if your phone is internationally unlocked
- Research the visa process
- Book flight ticket
- Send us flight information to arrange pickup from the airport
- Pay the rest of the course fee
- Read about Prague
- Pack
- Look forward to starting the course



Research accommodation

After you pay the deposit for your course it is time to start looking for a place to stay in Prague. Check the accommodation guide that you received in your after deposit email to get informed about the housing market in Prague and the options for accommodation.

Check validity of passport

It is important to double check whether your passport is actually valid so you can travel. Ideally, it should be valid for 12 months past your intended stay in the Czech Republic, especially if you would like to apply for a long-term visa in the Czech Republic. Also, if you plan on applying for long term visa, check that you have 2 blank pages in your passport where your visa would go.

Check if your phone is internationally unlocked

If you received your phone through a contract with mobile service supplier it is probably internationally locked which means that you can't put any other SIM card inside and it will not work outside of your country. If you got your phone through a contract, don't forget to call your supplier and unlock it so you can use it in the Czech Republic. Be prepared that some suppliers require a fee for unlocking your phone.

Research visa process

If you are coming from outside the EU and intend to stay in the Czech Republic over 90 days and possibly work as an English teacher, you need to apply for long-term visa. Without a proper visa you can't get paid for your work so it is essential to get informed about the process so you can start as soon as possible. Check the Visa guide that you received in your after deposit email and contact Kristýna from our partner agency to get an idea about the process. **Important!** Applicants from Canada and Australia have to arrange a criminal background check in their home country before their departure to Europe if they want to apply for long-term visa.

Book flight ticket

The next step is to book your flight ticket to the Czech Republic. It is up to you if you would like to book a return ticket or just one way, as well as the dates of your ticket. Students usually get to Prague a few days ahead of their course to be able to get to know the city a little and have time to adjust and overcome the jetlag. We recommend getting to Prague 4-7 days ahead of the course to have some time to look around. If you get to Prague ahead of your course, we will always be happy to see you in our office and get to know you prior to your course.



Send info to the course coordinator

After you book your flight ticket, don't forget to send the flight information including the dates of your flight, times of landing and the flight number to us so we can arrange an airport pick up for you. If you have your own accommodation, send us your home address so we can inform the driver where to take you from the airport.

Pay the rest of the course fee

The rest of your course fee needs to be paid 2 weeks before your course starts at the latest. You will receive a PayPal request some time ahead of your course so you can plan the payment and send it in advance. If you can't use PayPal, you can also send the fee to our bank account or pay in person in our office (but remember the deadline is 2 weeks before the course starts).

Read about Prague

It is always good to be informed about your destination. To make this task easier we put together the most important info about Prague that you should know before your arrival. Check the Prague guide for beginners that you got in the after deposit email.

Pack

It is mostly up to you what you want to pack for this adventure. We recommend taking some smart-casual clothes. A part of your course you will be teaching real students and for this occasion some smart-casual clothes are required. Check the Prague guide for beginners to read a bit more about the weather in Prague which should give you an idea what you might need to pack.

Look forward to the course

It looks like all is organized by now, you have a place to stay, researched the visa process, checked the passport and your phone, booked your flight, paid for your course, your taxi is arranged, you know a lot about Prague so all there is left is to look forward to the adventure 😊

If you have any questions regarding the course or life in Prague in general contact our team at contact@liveteflprague.com